



Policy Guide

Policy, Risk & Procurement Advice – Powered by Beacon AI.

Built on the Beacon AI Engine, Unimarket's secure AI foundation.

Unimarket's Policy Guide tool provides secure, AI-powered policy and procurement guidance directly within your Source-to-Pay platform.

Designed to reduce repetitive questions and risk while driving efficient policy compliance, Policy Guide enables buyers and staff to receive instant, consistent advice, without needing to manually search or review policy documents or contact the procurement team.

What problem does AI-Powered Policy Guide solve?

Procurement teams spend significant time responding to repetitive policy and process questions, including:

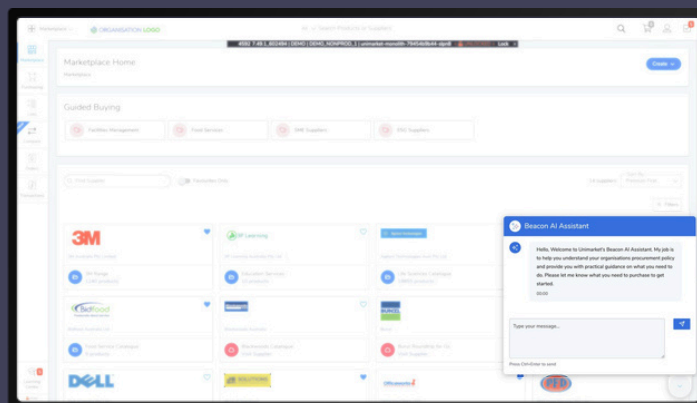
- What purchasing method should I use?
- Does this require a procurement plan?
- Is this contestable or single source?
- What is the correct approval path?
- Where do I start in the system?

Policy Guide provides a configurable, chatbot-style interface that guides users through structured questions, automatically applies your procurement parameters and policy rules, and delivers compliant advice.

The tool helps remove delays between policy updates and compliant purchasing. New or updated policies can be uploaded onto the system in minutes and translated into clear answers for buyers – no complex configuration, no bespoke rule-building, and no heavy admin.

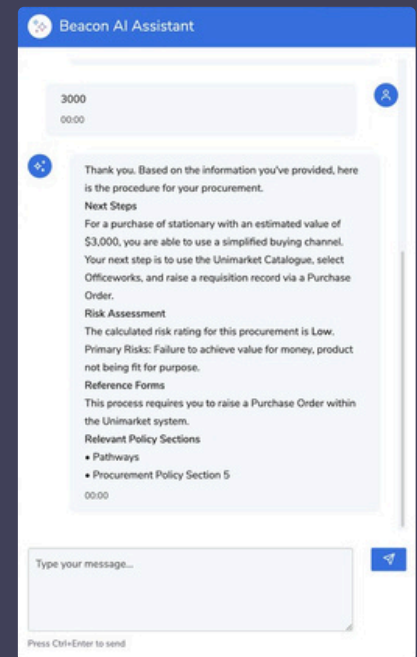
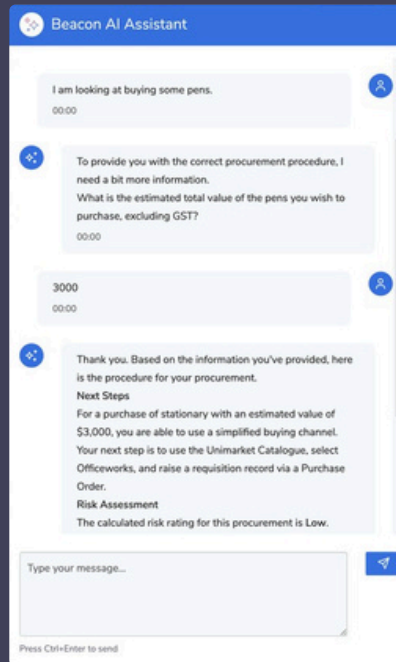
How Policy Guide Works

Policy Guide combines uploaded organizational policy documents, procurement parameters and organizational rules with intelligent, structured questioning to provide accurate, consistent guidance.



Policy Guide can:

- Provide chat-based, AI guidance tailored to your procurement policy
- Ask compound criteria questions (e.g. value thresholds, risk level, category, procurement plan status)
- Deliver clear, rule-based advice aligned to your governance requirements
- Direct users to the correct module, template or workflow within Unimarket
- Link to supporting documentation, processes or external references



Secure by Design

AI security and customer data protection are core to Beacon's design.

Customer data is not released or used to train global models, and all customer data and AI processing is segregated with robust barriers between customers. This ensures organizations can adopt AI-driven procurement guidance with confidence.

Key benefits

Policy Guide helps organizations:

- Reduce repetitive procurement policy queries
- Save time for procurement and finance teams
- Improve policy compliance and governance
- Deliver consistent, rule-based guidance
- Empower buyers with self-service support
- Accelerate purchasing decisions
- Reduce reliance on manual interpretation of policy

Where can I find out more?

Policy Guide - powered by Beacon AI - is available as an opt-in module for Source-to-Contract and Nova customers.

To discuss how Policy Guide can reduce policy administration and improve compliance across your organization, contact your Unimarket Commercial Manager or Account Manager today.

Ready to start?

Visit our [website](#) to learn more about policy guidance and how we can help you simplify procurement.



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