



## eProcurement

### Easily find and buy products and services, plus manage your purchase orders, approvals, and requisition process.

Looking for a simpler way to manage and automate procurement? Unimarket eProcurement was built from the ground up to streamline your procurement process, from shopping to requisition approval, purchase order creation and confirmation of receipt.

Unimarket eProcurement manages all types of spend. Your users can purchase the goods and services they need, how they need, through a single easy-to-use solution.

Marketplace provides a shopping experience your users will be instantly comfortable with. They'll love the ease with which they can find everything in one place, and you'll get the assurance that spend is going to approved suppliers at negotiated prices.

From there, we automate the entire process. Budgets can be checked, requisitions are routed through flexible approval workflows, and purchase orders are delivered electronically to suppliers upon approval. All of this with no paperwork and in total compliance with your purchasing policies.

Unimarket eProcurement provides the control and visibility that centralized buying offers, even if your organization operates in a decentralized way. With all spend data captured in one place, you'll have the tools to report on, audit, and optimize your procurement process.

Our solution is flexible and configurable to work the way you do, and as a cloud-based platform, implementation is simple and cost-effective. This means you'll spend less time on manual processes and more time delivering strategic value for your organization.

## Why Unimarket eProcurement?



### Ease

Marketplace provides users with a familiar online shopping experience. Automate everything, from requisition generation to approvals. As a cloud-based solution, there's no software to install and updates are automatic.



### Visibility & control

Know how much your users are spending, what they're buying, and from which suppliers. Upfront requisition approval ensures purchases are authorized before spend is committed. Forecast with reliable data on historical and committed spend.



### Savings

Create buying power by directing spend to preferred suppliers. Save time and money by cutting out paperwork and automating processes. Onboard suppliers without the need for time-consuming, point-to-point integrations.

# Best-in-class features

## Centrally manage all types of spend

Manage the purchase of all goods and services through one efficient platform. Catalog, non catalog, blanket orders, request for quote – Unimarket eProcurement has it all covered. Everything is managed centrally and nothing gets approved without going through the same checks and balances.

## Integrated with your finance system

Unimarket eProcurement provides flexible integrations with a wide range of financial systems including SAP, Oracle, Ellucian, Workday, Blackbaud, Microsoft Dynamics, and TechnologyOne. Procurement and Finance can work hand-in-hand across your purchase-to-pay process, and with complete synchronization, your finance system remains the master system of record.

## An intuitive, familiar shopping experience

The foundation of our eProcurement solution, Marketplace works just like any other online shopping experience. Your users will feel right at home with functionality like cross-supplier search, favorites, shopping lists, and a simple shopping cart checkout.

Enable the optional card payment functionality and users can pay securely at checkout, saving time and paperwork.

## An automated process from checkout to delivery

Once a user finishes shopping, Unimarket eProcurement automatically creates a requisition and moves it through the approval workflow. A purchase order is generated on approval and sent to the supplier, either via email or through direct integration to the supplier's order fulfillment system.

Payment is only authorized when your users confirm receipt, so you'll never pay for items you didn't get. These invoices are automatically matched to the purchase order and cleared for payment.

## Fully configurable approval workflows

Unimarket eProcurement lets you create approval workflows that meet your organization's specific policies, business rules and compliance requirements. Fully automate approvals and relax in the knowledge that your purchasing processes are consistent, streamlined, and auditable.

## Easy supplier data management

Our supplier self-service portal makes maintaining accurate and up-to-date supplier data easier and minimizes risk. Suppliers can update company and tax details, bank account information, and more, helping you ensure your records are current and compliant.

## Ready to start?

Visit our website to learn more about how we can help you simplify procurement.



Scan the QR code to visit our website



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