Invoice Management

Automate receiving, entering, and matching invoices to purchase orders.

Save time and money with fully automated supplier invoicing.

Unimarket Invoice Management streamlines the way you receive, match, approve and pay supplier invoices.

Large, small or in-between, your organization will benefit from our automated invoice management solution. Using Electronic Invoicing you can receive invoices directly from an integrated supplier's e-commerce system, while Order-to-Invoice gives non-integrated suppliers and your accounts payable staff the ability to "flip" a purchase order into an electronic invoice. With Invoice Inbox, you can even receive invoices by email then complete the Order-to-Invoice process and attach the emailed invoice.

By automating the entire process, Unimarket Invoice Management reduces the risk of errors, omissions and duplications that are common with manual data entry and scanning solutions. The result is greater accuracy and improved data capture at line level.

Why Invoice Management?

Save time, cut costs

Managing paper invoices, including those received as PDFs, is expensive and time-consuming. Automating the review and approval process enables you to process each invoice up to five times faster and save as much as 80 per cent on the cost of processing.

Maximize supplier participation

We provide flexible invoice receiving options to meet the needs of varying suppliers – from small to large integrated suppliers – helping to drive maximum participation. cXML or Peppol integration, Order-to-Invoice and Invoice Inbox - we're ready to help your suppliers invoice you electronically.

No purchase order? No problem

When an invoice is received with no corresponding purchase order, it's no problem. These invoices can be electronically routed through an invoice exception workflow to ensure the purchase is authorized before payment is made.

Focus on exceptions

Our automated, rules-driven matching process lets your accounts payable team focus on exceptions, rather than having to manually process every invoice.

Best-in-class features

Electronic Invoicing

With cXML or Peppol integration, invoices from integrated Marketplace suppliers are received electronically, automatically matched to the purchase order and cleared for payment with no human intervention.

Rules based matching

Intelligent and highly configurable, our Rules Based Matching establishes tolerance levels on a supplier-by-supplier or platform level, which allows organizations to align their invoice matching rules to organizational policies for maximum processing efficiency.

Invoice inbox

With Invoice Inbox, suppliers simply email invoices to your Unimarket Invoice Inbox where invoices are matched to the purchase order and cleared for payment.

Exception approval routing

Not all invoices are created equal. When managing exceptions, accounts payable can easily route invoices to the appropriate stakeholder for approval before authorizing the invoice for payment.

Non-integrated suppliers

With Order-to-Invoice, non-integrated suppliers are able to access purchase orders in a self-service environment and quickly convert them to invoices. These invoices are automatically matched to the purchase order and cleared for payment.

Marketplace

Unimarket Invoice Management is fully integrated to our Marketplace solution. Marketplace lets users easily search supplier catalogs to purchase everything they need to do their jobs, while suppliers benefit from being able to process orders and send invoices electronically.

Integrated receiving

Ensure products and services are received prior to payment with our easy and integrated receiving process. Goods Receiving notification is automatically sent when an invoice arrives for products or services that have not yet been received. The notification is intended to remind the buyer to mark the items as received so the invoice can be matched and cleared for payment.

Ready to start?

Visit our website to learn more about streamlined invoice management and how we can help you simplify procurement.

unimarket

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Scan the QR code
to visit our website

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